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Securities Code: 6809

June 1, 2022

To All Shareholders:

Kazuhiro Takeuchi President, CEO TOA CORPORATION 7-2-1, Minatojima-nakamachi, Chuo-ku, Kobe, Hyogo

Notice of the 74th Ordinary General Shareholders' Meeting

We would hereby like to inform you that the 74th Ordinary General Shareholders' Meeting (the "Meeting") of TOA Corporation ("TOA") will be held as described below.

If you are unable to attend the Meeting, you can exercise your voting rights in writing or via the Internet. Please refer to the reference materials contained herein, and exercise your voting rights by 5:30 p.m. on Wednesday, June 22, 2022 (Japan Time).

1. Date and Time:	10:00 a.m., Thursday, June 23, 2022 (Japan Time) [open 9:30 a.m.]
2. Venue:	XEBEC HALL, 7-2-1, Minatojima-nakamachi, Chuo-ku, Kobe, Hyogo

3. Meeting Agenda:

Matters to be reported:

- 1. The Business Report, Consolidated and Unconsolidated Financial Statements for the 74th fiscal year (from April 1, 2021 to March 31, 2022)
- 2. Audit Report on Consolidated Financial Statements for the 74th fiscal year by the Financial Auditors and by the Audit & Supervisory Board

Proposals to be resolved:

Proposal 1: Appropriation of Retained Earnings

Proposal 2: Partial Amendments to the Articles of Incorporation

Appointment of 4 Members of the Board of Directors

Appointment of 1 Member of Audit & Supervisory Board

Proposal 5: Appointment of 1 Substitute Member of Audit & Supervisory Board

4. Other matters related to Meeting:

- 1. In the event that a vote is exercised in duplicate in writing and via the Internet, the latter shall be effective.
- 2. In the event that more than one vote is exercised via the Internet, the latest vote shall be effective.

- When attending the Meeting, please submit the enclosed ballot form at the reception desk.
- The following matters have been posted on TOA's website (https://www.toa.co.jp/ir/stockinfo/memo.htm) in accordance with laws and regulations and Article 15 of the Articles of Incorporation of TOA, and are therefore not included in this Notice. Accordingly, the documents attached to this Notice constitute a part of documents audited by the Audit & Supervisory Board Members and the Financial Auditor in preparing the Audit Report.
 - 1) Systems to Ensure the Appropriateness of Business Operations and the Operating Status of Such Systems
 - 2) Basic Policy Regarding Company Control
 - 3) Consolidated Statements of Changes in Shareholders' Equity, etc.
 - 4) Notes to the Consolidated Financial Statements
 - 5) Statement of Changes in Shareholders' Equity, etc.
 - 6) Notes to the Unconsolidated Financial Statements
- Should matters to be described in the documents attached to this notice of convocation as well as the Reference
 Documents for the General Shareholders' Meeting require revisions, the revised versions will be posted on TOA's
 website (https://www.toa.co.jp/ir/stockinfo/memo.htm).
- [To Institutional Investors]
 ICJ, Inc.'s electronic voting platform is available as a method for exercising voting right.

Reference Documents for the General Shareholders' Meeting

Proposals and References

Proposal 1: Appropriation of Retained Earnings

We propose the appropriation of retained earnings as described below.

Matters related to the year-end dividends

TOA positions enhancing returns of profits to shareholders as one of the management priorities. Having a policy of providing stable dividends as a basis, and taking our business performance into account, we endeavor to provide returns to shareholders.

With respect to distribution of retained earnings, we adopt a basic policy of maintaining an annual dividend of 20 yen, and aim for a consolidated dividend payout ratio of 35% based on our business performance. The amount of dividends paid will also be determined by considering the overall balance with our internal reserves, so as to enable sustainable growth of TOA.

Based on this policy, we propose payment of a year-end dividend of 10 yen per share for the fiscal year ended March 31, 2022.

Year-end dividend

- Type of dividend property Cash
- 2. Matters related to the allotment of dividend property to shareholders and the total amount 10 yen per share of common stock of TOA Total amount: 325,459,880 yen We paid 10 yen per share as an interim dividend; therefore the total annual dividend for the fiscal year ended March 31, 2022, including the interim dividend, will be 20 yen per share.
- 3. Effective date of distribution of retained earnings June 24, 2022

Proposal 2: Partial Amendments to the Articles of Incorporation

1. Reasons for amendments

The amended provisions stipulated in the proviso of Article 1 of the supplementary provisions of the "Act Partially Amending the Companies Act" (Act No. 70 of 2019) will be enforced on September 1, 2022. Accordingly, in order to prepare for the introduction of the system for electronic provision of materials for General Shareholders' Meetings, the Articles of Incorporation of the Company shall be amended as follows.

- (1) The proposed Article 15, Paragraph 1 provides that information contained in the reference materials for the General Shareholders' Meeting, etc. shall be provided electronically.
- (2) The purpose of the proposed Article 15, Paragraph 2 is to establish a provision to limit the scope of matters to be included in the paper copy to be sent to shareholders who have requested it.
- (3) The provisions related to the internet disclosure and deemed provision of the reference materials for the General Shareholders' Meeting, etc. (Article 15 of the current Articles of Incorporation) will become unnecessary and will therefore be deleted.
- (4) In line with the above establishment and deletion of the provisions, supplementary provisions related to the effective date, etc. shall be established.

2. Details of amendments

The details of the amendments are as follows.

(Amended parts are underlined.)

Current Articles of Incorporation	Proposed Amendments
Chapter 3 General Shareholders' Meeting	Chapter 3 General Shareholders' Meeting
(Internet Disclosure and Deemed Provision of the Reference Materials for the General Shareholders' Meeting, Etc.)	<deleted></deleted>
Article 15 The Company may, when convening a general shareholders'	
meeting, deem that it has provided information to shareholders pertaining	
to matters to be described or indicated	
in the reference materials for the general shareholders' meeting,	
business report, non-consolidated	
financial statements, and consolidated financial statements, by disclosing	
such information through the internet	
in accordance with the provisions	
provided in the Ordinance of the Ministry of Justice.	

Current Articles of Incorporation	Proposed Amendments
<newly established=""></newly>	 (Measures for Electronic Provision, Etc.) Article 15 The Company shall, when convening a general shareholders' meeting, provide information contained in the reference materials for the general shareholders' meeting, etc. electronically. 2. Among the matters to be provided electronically, the Company may choose not to include all or part of the matters stipulated in the Ordinance of the Ministry of Justice in the paper copy to be sent to shareholders who have requested it by the record date for voting rights.
<newly established=""></newly>	 Supplementary provisions The amendments to Article 15 of the Articles of Incorporation shall come into effect on September 1, 2022, the date of enforcement of the amended provisions stipulated in the proviso of Article 1 of the supplementary provisions of the Act Partially Amending the Companies Act (Act No. 70 of 2019) (the "Effective Date"). Notwithstanding the provisions of the preceding paragraph, current Article 15 (Internet Disclosure and Deemed Provision of the Reference Materials for the General Shareholders' Meeting, Etc.) shall remain in force with respect to a general shareholders' meeting to be held on or before February 28, 2023. These supplementary provisions shall be deleted after the lapse of six months from the Effective Date or the lapse of three months from the date of the general shareholders' meeting set forth in the preceding paragraph, whichever is later.

Proposal 3: **Appointment of 4 Members of the Board of Directors**

The terms of office of Directors Messrs. Yoshinori Masuno, Junichi Teramae and Hiroo Okazaki will expire, and Mr. Masato Hotta will resign, at the closing of this Meeting. Accordingly, we propose the appointment of four (4) Directors.

The candidates for Directors are as follows.

No.	Name		summary, positions and responsibilities,	Number of TOA
	(Date of birth)	ar	nd significant concurrent positions	shares held
		April 1982	Joined TOA Corporation	
		April 2000	President, TOA (HONG KONG) LIMITED	
		June 2004	General Manager, International Marketing	
			Department, TOA Corporation	
		June 2005	Executive Officer, General Manager,	
			International Marketing Department,	
			International Division, TOA Corporation	
		November 2006	Executive Officer, General Manager,	
			International Marketing Department,	
			International Division, TOA Corporation	
		April 2007	Executive Officer, Executive Manager,	
		'	International Division, and General Manager,	
			International Marketing Department,	
			International Division, TOA Corporation	
		June 2008	Director, Executive Officer, Executive Manager,	
			International Division, and General Manager,	
			International Marketing Department,	
			International Division, TOA Corporation	
		April 2009	Director, Executive Officer, Executive Manager,	
			International Division, TOA Corporation	
		April 2010	Director, Senior Executive Officer, Executive	
			Manager, International Marketing Division, TOA	
	Yoshinori Masuno		Corporation	
		January 2011	Director, Senior Executive Officer, Executive	
	(January 2, 1959)		Manager, International Marketing Division, and	
			General Manager, America Department,	
		April 2012	International Marketing Division, TOA	
1	NO GI		Corporation	35,553
-	0 0		Director, Senior Executive Officer, Executive	00,000
	<reappointment></reappointment>		Manager, International Business Division, and	
			General Manager, North & Central America	
			Business Department, International Business	
			Division, TOA Corporation	
	11	January 2013	Director, Senior Executive Officer, Executive	
			Manager, International Business Division, TOA	
		A m mil 2010	Corporation	
		April 2019	Director, Senior Executive Officer, Executive Manager, International Business Division, and	
			in charge of North & Central America Business	
			Department, and China & East Asia Business	
		January 2020	Department, TOA Corporation	
			Director, Senior Executive Officer, Executive	
		dandary 2020	Manager, International Business Division, and	
			in charge of North & Central America Business	
			Department; Europe, Middle East & Africa	
		October 2020	Business Department, and China & East Asia	
			Business Department, TOA Corporation	
			Director, Senior Executive Officer, Executive	
			Manager, International Business Division, and	
			in charge of Europe, Middle East & Africa	
			Business Department, and China & East Asia	
			Business Department, TOA Corporation	
		April 2022	Director, Senior Executive Officer, Executive	
		' - -	Manager, International Business Division, TOA	
			Corporation (to present)	
			. , , ,	

No.	Name (Date of birth)	Career summary, positions and responsibilities, and significant concurrent positions sha					
		[Reasons for nomination as a candidate for Director] Mr. Yoshinori Masuno has been nominated as a candidate for Director, because he can be expected to continue to fulfill the role as Director by leveraging his track record and experience of having overseen and led international business divisions over many years and promoting the local production for local consumption business in each of the four overseas regions, thereby further strengthening the marketing functions in each region, accelerating product development that aligns with the market needs of each region and expanding sales channels, and ultimately contributing to the further growth of the Company and the sustained enhancement of its corporate value.					
2	Masahiro Taniguchi (August 1, 1969) <new appointment=""></new>	April 1994 Joined TOA Corporation January 2005 April 2008 Assistant Executive Manager, Supply Chain Management Division, TOA Corporation April 2009 General Manager, Management Planning Department, TOA Corporation April 2014 General Manager, Management Planning Department, Corporate Planning Division, TOA Corporation April 2016 Executive Manager, Administration Division, TOA Corporation April 2017 Executive Officer, Executive Manager, Administration Division, TOA Corporation April 2020 Executive Officer, Executive Manager, Administration Division, TOA Corporation Executive Officer, Executive Manager, Administration Division, TOA Corporation Fixed Division, TOA Corporation [Reasons for nomination as a candidate for Director] Mr. Masahiro Taniguchi has been nominated as a candidate for Director became be expected to fulfill the role as Director by leveraging his a organizational experience and track record, from having been involusiness, the corporate planning, administration, and R&D division contributing to the further growth of the Company and the sustaine of its corporate value, from an all-encompassing perspective over the business activities amid the changing environment surrounding the	oundant cross- yed in overseas s, thereby I enhancement ne Company's				
3	Hiroshi Hayakawa (August 26, 1962) <new appointment=""></new>	April 1986 Joined TOA Corporation April 2013 General Manager, Kyushu Area Sales Department, Sales Division, TOA Corporation April 2015 General Manager, Kyushu Area Sales Department, Domestic Sales Division, Sales Division, TOA Corporation April 2017 General Manager, Metropolitan Area Sales Department, Domestic Sales Division, Sales Division, TOA Corporation April 2018 Executive Officer, Executive Manager, Solution Sales Division, TOA Corporation (to present) [Reasons for nomination as a candidate for Director] Mr. Hiroshi Hayakawa has been nominated as a candidate for Dire he can be expected to fulfill the role as Director in contributing to the growth of the Company and the sustained enhancement of its corp leveraging his experience and track record of promoting solution sa planning of business strategies in domestic sales divisions, as well experience over many years as an administrator in advancing hum development by optimizing organizations and personnel allocations sales divisions to execute such business strategies.	e further prate value by les through the as his an resources				

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because he has a track record as the manager of overseas plants and the quality assurance division of a listed company and global experience in the corporate					
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(Notes) 1. There are no special interests between each candidate and TOA.

- 2. Mr. Minoru Handa is a candidate for Outside Director. If Mr. Minoru Handa is appointed as Director, TOA intends to register him as an independent officer as specified by Tokyo Stock Exchange, Inc.
- 3. If Mr. Minoru Handa is appointed as Director, TOA intends to enter into a liability limitation agreement with him to limit his liability for compensation for damages in accordance with Article 427, Paragraph 1 of the Companies Act. The limit amount of the liability for compensation for damages under such an agreement is determined to be the minimum liability amount stipulated in Article 425, Paragraph 1 of the Companies Act.
- 4. TOA will enter into a directors and officers liability insurance contract with an insurance company as stipulated in Article 430-3, Paragraph 1 of the Companies Act to cover damages to be borne by the insured, such as legal damages and litigation expenses in the event that a claim for damages is made. If the candidates are appointed as Directors, each of them will be insured under the said insurance contract. TOA intends to renew the contract with the same contents at the next renewal.

Proposal 4: Appointment of 1 Member of Audit & Supervisory Board

The term of office of Audit & Supervisory Board Member Mr. Akira Michigami will expire at the closing of this Meeting. Accordingly, we propose the appointment of one (1) Audit & Supervisory Board Member. The Audit & Supervisory Board has previously given its approval to the submission of this proposal. The candidate for Audit & Supervisory Board Member is as follows.

Name (Date of birth)	Career summ	Number of TOA shares held		
Kazuyo Nishikata (April 22, 1969)	October 2003 April 2005 April 2006 April 2018 June 2018 November 2020 April 2021	Registered as an attorney-at-law, joined KOBE PARTNERS LAW OFFICE (to present) Legal Counselor, Kobe City Gender Equality Promotion Center Domestic Violence Legal Counselor, Hyogo Prefecture Women's Family Center Member, Kobe City Real Estate Deliberation Committee (to present) Deputy Director, Japan Federation of Bar Associations Trust Center (to present) Member, Hyogo Prefecture Information Disclosure Personal Information Protection Committee (to present) Governor, Japan Federation of Bar Associations	_	
<new appointment=""></new>	[Reasons for nomination as a candidate for Outside Audit & Supervisory Board Member] Ms. Kazuyo Nishikata has been nominated as a candidate for Outside Audit & Supervisory Board Member, because she has extensive experience as a lawyer who is well-versed in corporate law and she can be expected to leverage her professional knowledge, etc., acquired through her experience to fulfill the role of Audit & Supervisory Board Member. Although she has no direct experience in corporate management, for the reasons stated above, we judged that she can appropriately perform the duties of Outside Audit & Supervisory Board Member.			

- (Notes) 1. There are no special interests between Ms. Kazuyo Nishikata and TOA.
 - 2. Ms. Kazuyo Nishikata is a candidate for Outside Audit & Supervisory Board Member. If Ms. Kazuyo Nishikata is appointed as Audit & Supervisory Board Member, TOA intends to register her as an independent officer as specified by Tokyo Stock Exchange, Inc.
 - 3. If Ms. Kazuyo Nishikata is appointed as Audit & Supervisory Board Member, TOA intends to enter into a liability limitation agreement with her to limit her liability for compensation for damages in accordance with Article 427, Paragraph 1 of the Companies Act. The limit amount of the liability for compensation for damages under such an agreement is determined to be the minimum liability amount stipulated in Article 425, Paragraph 1 of the Companies Act.
 - 4. TOA will enter into a directors and officers liability insurance contract with an insurance company as stipulated in Article 430-3, Paragraph 1 of the Companies Act to cover damages to be borne by the insured, such as legal damages and litigation expenses in the event that a claim for damages is made. If Ms. Kazuyo Nishikata is appointed as Audit & Supervisory Board Member, she will be insured under the said insurance contract. TOA intends to renew the contract with the same contents at the next renewal.

(Reference) Skills matrix of the Board of Directors after this Meeting

In the event that Proposal 3 and Proposal 4 are approved and adopted in their original form, the composition of the Board of Directors and the major skills (knowledge, experience, and abilities) of each Director and Audit & Supervisory Board Member will be as follows.

	Name	Current Position / Attributes	Corporate management	Global business	Market Cultivation / Business planning	Technology / Innovation (R&D, production, SCM, DX)	Corporate (finance, accounting, legal affairs, risk management, information systems)	Human resource development
	Kenji Itani	Chairman	•		•	•		
Directors	Kazuhiro Takeuchi	President, CEO	•			•		•
	Yoshinori Masuno	Senior Executive Officer		•	•		•	
	Masahiro Taniguchi	Executive Officer		•		•	•	
	Hiroshi Hayakawa	Executive Officer			•			•
	Masashi Murata	Independent Outside		•	•		•	
	Minoru Handa	Independent Outside		•		•		•
Audit & Supervisory Board Members	Takefumi Nishigaki	Standing		•		•	•	
	Shigenobu Kobayashi	Independent Outside					•	
	Kazuyo Nishikata	Independent Outside					•	

^{*}Displays a maximum of three areas of knowledge and experience for each Director and Audit & Supervisory Board member. It is not an exhaustive list.

Proposal 5: Appointment of 1 Substitute Member of Audit & Supervisory Board

The effectiveness of appointment of Substitute Audit & Supervisory Board Member Mr. Takahisa Fukumoto, appointed at the Ordinary General Shareholders' Meeting held on June 22, 2021, will expire at the commencement of this Meeting. To prepare for the event where the number of Audit & Supervisory Board Member falls below the number defined by laws and regulations, we propose the appointment of one (1) Substitute Audit & Supervisory Board Member in advance.

The Audit & Supervisory Board has previously given its approval to the submission of this proposal. The candidate for Substitute Audit & Supervisory Board Member is as follows.

Name (Date of birth)	Career su	Number of TOA shares held			
Takahisa Fukumoto (August 2, 1967)	April 1993 March 1994 April 1996 April 2003 June 2003 April 2008 June 2010 April 2012	Joined Hyogo Prefectural Government Resigned from Hyogo Prefectural Government Registered as an attorney-at-law, Joined Higashimachi Law Office (currently Higashimachi LPC) Partner, Higashimachi LPC) (to present) Outside Audit & Supervisory Board Member, Kawanishi Warehouse Co., Ltd. Vice-President, Hyogo-Ken Bar Association Outside Audit & Supervisory Board Member, KOBE Ferry center. co., Ltd. (to present) Domestic Relations Conciliation Commissioner, Kobe Family Court (to present)	_		
	[Reasons for nomination as a candidate for Substitute Outside Audit & Supervisory Board Member] Mr. Takahisa Fukumoto has been nominated as a candidate for Substitute Outside Audit & Supervisory Board Member, because he is qualified as a lawyer and can be expected to fulfill the role as Audit & Supervisory Board Member, by leveraging his extensive experience and expertise accumulated in the legal community. Although he has no experience in corporate management other than being an Outside Audit & Supervisory Board Member, for the reasons stated above, we judged that he can appropriately perform the duties of Outside Audit & Supervisory Board Member.				

(Notes) 1. There are no special interests between Mr. Takahisa Fukumoto and TOA.

- 2. Mr. Takahisa Fukumoto is a candidate for Substitute Outside Audit & Supervisory Board Member. If he is appointed as Audit & Supervisory Board Member, he is expected to be an independent officer pursuant to the relevant provisions of Tokyo Stock Exchange, Inc.
- 3. If Mr. Takahisa Fukumoto is appointed as Audit & Supervisory Board Member, TOA intends to enter into a liability limitation agreement with him to limit his liability for compensation for damages in accordance with Article 427, Paragraph 1 of the Companies Act. The limit amount of the liability for compensation for damages under such an agreement is determined to be the minimum liability amount stipulated in Article 425, Paragraph 1 of the Companies Act.
- 4. TOA will enter into a directors and officers liability insurance contract with an insurance company as stipulated in Article 430-3, Paragraph 1 of the Companies Act to cover damages to be borne by the insured, such as legal damages and litigation expenses in the event that a claim for damages is made. If Mr. Takahisa Fukumoto is appointed as Audit & Supervisory Board Member, he will be insured under the said insurance contract.