



October 4, 2022

Company name: Ricoh Company, Ltd.
President and CEO: Yoshinori Yamashita
Stock code: 7752 (Prime of Tokyo Stock Exchange)
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Announcement Regarding Retirement of Treasury Shares

Ricoh Company, Ltd., announces that its Board of Directors resolved in a meeting today to retire treasury shares, which were acquired based on the resolution of the Board of Directors on May 10 under Article 178 of the Companies Act.

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|------------------------------------|---|
| (1) Class of shares to be retired | Common stock |
| (2) Number of shares to be retired | 27,946,200 shares
(4.4% of total shares outstanding) |
| (3) Retirement date | October 31, 2022 |

(Reference)

Number of issued and outstanding shares after retirement: 609,521,978

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