



October 31, 2022

Company name: Ricoh Company, Ltd.  
President and CEO: Yoshinori Yamashita  
Stock code: 7752 (Prime of Tokyo Stock Exchange)  
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### **Announcement Regarding Retirement of Treasury Shares Completion**

Ricoh Company, Ltd., today announced that it has retired treasury shares under Article 178 of the Companies Act of Japan, as stated below, following an October 4 Board of Directors resolution.

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|------------------------------|-------------------|
| (1) Class of shares retired  | Common stock      |
| (2) Number of shares retired | 27,946,200 shares |
| (3) Retirement date          | October 31, 2022  |

(Reference)

Number of issued and outstanding shares after retirement: 609,521,978

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