



Security Code: 7741

May 31, 2023

Start date of measures for electronic provision: May 25, 2023

Notice of the 85th Ordinary General Meeting of Shareholders

6-10-1 Nishi Shinjuku, Shinjuku-ku, Tokyo, Japan

HOYA CORPORATION

Director

Representative Executive Officer, President & CEO

Eiichiro Ikeda

Dear Shareholders:

Notice is hereby given that the 85th Ordinary General Meeting of Shareholders of HOYA CORPORATION (“the Company”) will be held as set forth on the next page.

When convening the General Meeting of Shareholders, the Company takes measures for providing information that constitutes the content of Reference Material for the General Meeting of Shareholders, etc. (items for which the measures for providing information in electronic format will be taken) in electronic format, and posts this information on the Company’s website. Please access the website by using the Internet address shown below to review the information.

The Company’s website:

<https://www.hoya.com/en/investor/stock-and-bond-information/meeting/>



In addition to posting items subject to measures for electronic provision on the website above, the Company also posts this information on the website of Tokyo Stock Exchange, Inc. (TSE).

TSE website (Listed Company Search):

<https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show>



(Access the TSE website by using the Internet address shown above, enter “HOYA” in “Issue name (company name)” or the Company’s securities code “7741” in “Code,” and click “Search.” Then, click “Basic information” and select “Documents for public inspection/PR information.” Under “Filed information available for public inspection,” click “Click here for access” under “[Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting].”)

Website for posted informational materials for the general meeting of shareholders:

<https://d.sokai.jp/7741/teiji/> (in Japanese)



Description

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|---|----------------------------------|---|
| 1 | Date and time of meeting: | 10:00 a.m., Friday, June 23, 2023 |
| 2 | Location: | 30F NS Sky Conference, SHINJUKU NS Building 2-4-1, Nishi Shinjuku, Shinjuku-ku, Tokyo, Japan <i>*Please note that the venue is different from last year.</i> |
| 3 | Agenda: | <p>Matters to be reported:</p> <ol style="list-style-type: none"> 1. Reports on the Business Report and the Consolidated Financial Statements for the 85th fiscal year (from April 1, 2022 to March 31, 2023) and the Audit Reports of the Consolidated Financial Statements for the fiscal year by the Accounting Auditor and the Audit Committee 2. Reports on the Nonconsolidated Financial Statements for the 85th fiscal year (from April 1, 2022 to March 31, 2023) <p>Matters to be resolved: Proposal: Election of Seven (7) Directors</p> |

- If you are attending the meeting, please present the enclosed voting form to the receptionist at the meeting.
- Among the items subject to measures for electronic provision, in accordance with the provisions of laws and regulations and Article 16 of the Articles of Incorporation of the Company, "State of Stock Acquisition Rights, etc.," in the Business Report, Notes to the Consolidated Financial Statements and Notes to the Nonconsolidated Financial Statements are not provided in the paper-based documents delivered to shareholders who requested the delivery of paper-based documents. Accordingly, the documents that are delivered to shareholders who requested the delivery of paper-based documents are a part of the Business Report, Consolidated Financial Statements and Nonconsolidated Financial Statements audited by the Audit Committee in preparing the Audit Report, and a part of the Consolidated Financial Statements and Nonconsolidated Financial Statements audited by the Accounting Auditor in preparing the Audit Report.
- If revisions to the items subject to measures for electronic provision arise, a notice of the revisions will be posted on the Company's website (<https://www.hoya.com/investor/stock/meeting/>) (in Japanese), TSE website (<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show>) (in Japanese), and website for posted informational materials for the general meeting of shareholders (<https://d.sokai.jp/7741/teiji/>) (in Japanese).
- The results of the resolutions of the Ordinary General Meeting of Shareholders will be posted on the Company's website (<https://www.hoya.com/investor/stock/meeting/>) (in Japanese).

[Precautions for exercising the voting rights by proxy]

If attending the meeting by proxy, the proxy must present to the receptionist at the meeting an item showing authority to act as proxy, with a signature or name and seal of the shareholder who entrusted the service as proxy, together with the voting form of the said shareholder or a copy of a form of ID (seal registration certificate, driver's license, etc.). The proxy must be another shareholder of the Company having voting rights as provided under the Articles of Incorporation of the Company.

Information on exercising the voting rights

As the exercise of voting rights in the General Meeting of Shareholders is the important right of all shareholders with votes, please go over the information set forth in the Reference Material for the General Meeting of Shareholders and exercise your voting rights.

The exercise of voting rights is subject to the following three ways:

1 ▶ If you attend the meeting

If you are attending the meeting, please present the enclosed voting form to the receptionist at the meeting.

2 ▶ If you are exercising your voting rights in writing

If you are exercising your voting rights in writing, please indicate your approval or disapproval of the Proposal on the enclosed voting form and send us by post so that the Company can receive your form **no later than 5:45 p.m. on Thursday, June 22, 2023**. Please refer to [Handling of voting rights] when indicating your approval or disapproval of the Proposal on the voting form.

3 ▶ If you are exercising your voting rights via the Internet, etc.

If you are exercising your voting rights via the Internet, etc., please confirm the following precautions before exercising the rights.

With regard to the exercise of the voting rights via the Internet, etc., **completed data entry is accepted until 5:45 p.m. on Thursday, June 22, 2023**, however, please exercise your rights at the earliest possible time, and if you have any questions concerning how to use the system please contact the Stock Transfer Agency Web Support Hotline below.

Contact information for inquiries about the operation of personal computers, etc.:

The Sumitomo Mitsui Trust Bank, Limited, Stock Transfer Agency Web Support Hotline
0120-652-031 Office hours: (from 9:00 a.m. to 9:00 p.m.) (toll free)

Information on General Meeting of Shareholders livestreaming

To watch the General Meeting of Shareholders from your home, etc. on the day of the General Meeting of Shareholders, we will provide livestreaming on the Internet as outlined below.

Date and time of streaming

From 10:00 a.m., Friday, June 23, 2023

We plan to open the streaming page for the day at around 9:30 a.m., 30 minutes prior to the start of the meeting.

Viewing method

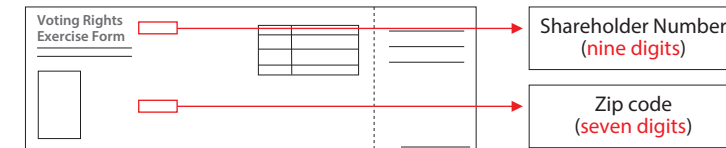
Before accessing, please have ready your "Shareholder Number" that is required for the shareholder authentication screen (login screen).

(Please ensure you have this on hand before posting the voting form.)

URL **<https://v.sokai.jp/7741/2023/hoya/> (in Japanese)**

ID "Shareholder Number" provided on the enclosed Voting Rights Exercise Form or other such documents as dividend-related documents.

Password "Zip code" (as at the end of March) for the address registered on the shareholder registry (seven digits, with no hyphen)



*Prior to the General Meeting of Shareholders, please utilize the audio environment test at the above URL, which will be available from 9:00 a.m., Friday, June 16, 2023.

Precautions

- You will not be able to exercise your voting rights on the day of the General Meeting of Shareholders via the livestream. Please exercise your voting rights in writing (post) or via the Internet, etc. in advance. You will also not be able to ask questions or make motions via the livestream.
- Viewing of the livestream is restricted to shareholders only. We request that proxies, etc. refrain from viewing the livestream.
- Presenting the ID and password to a third party is strictly prohibited.
- Please be aware that you may experience audio or video problems due to your computer, smartphone, tablet, etc. (model, performance, etc.) and internet connection (line conditions, connection speed, etc.).
- Please refrain from taking pictures of the livestream, recording video and/or audio, saving, posting to social media, etc.
- In consideration of the privacy of shareholders in attendance, filming of the venue on the day will be limited to the area around the Chair and Executive Officers' seats. However, please note that there may be cases in which shareholders in attendance are unavoidably filmed. We ask for your understanding in advance.
- Each shareholder is responsible for all communication charges and other costs associated with the viewing of the meeting.
- If some kind of future development prevents the livestream from taking place, shareholders will be informed on our website (<https://www.hoya.com/investor/stock/meeting/>) (in Japanese).

For inquiries about IDs and passwords

If you have any inquiries, please contact the General Meeting of Shareholders Livestream Support Line of The Sumitomo Mitsui Trust Bank, Limited.

0120-782-041 (toll free) Office hours From 9:00 a.m. to 5:00 p.m. (not available on Saturdays, Sundays and holidays)

1 | About the voting website

The voting rights can be exercised via the Internet, etc. using only the voting website designated by the Company below.

Voting website address: <https://www.web54.net/> (in Japanese)

2 | How to exercise the voting rights



(1) Voting by computer (PC)

Please access the voting website (<https://www.web54.net/>) (in Japanese), enter the "voting rights exercise code" and "password" which are stated on your voting form sent together with this notice, and follow instructions on screen to enter your approval or disapproval.



(2) Voting by smartphone

Please scan the voting website QR code on your voting form sent together with this notice and enter your approval or disapproval on the voting-by-smartphone website, which does not require entering a "voting rights exercise code" or "password." Note that changing your vote once you have executed your voting rights requires re-scanning the QR code and entering the "voting rights exercise code" and "password" stated on your voting form. QR Code is registered trademarks of DENSO WAVE INCORPORATED.

3 | Costs incurred when accessing the voting website

All fees payable to Internet service providers and telecommunication carriers (such as connection fees) in accessing the voting website are to be borne by the shareholders.

[Handling of voting rights]

- If you indicate neither your approval nor disapproval of a Proposal on the voting form, your answer will be deemed to be approval.
- If you exercise your voting rights redundantly via the Internet, etc. and by post, the voting rights exercised via the Internet, etc. shall be treated as valid.
- If you exercise your voting rights more than once via the Internet, etc., the Company will regard the content of the last exercise as valid. Similarly, when you exercise your voting rights redundantly via a personal computer and a smartphone, the Company will regard the content of the last exercise as valid.