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Securities Code: 8007

Date of sending by postal mail: June 6, 2023

Start date of measures for electronic provision: May 31, 2023

To our shareholders:

Koichi Takashima, President and Representative Director
Takashima & Co., Ltd.
2-2 Kandasurugadai, Chiyoda-ku, Tokyo

Notice of the 135th Annual General Meeting of Shareholders

We cordially inform you that the 135th Annual General Meeting of Shareholders of Takashima & Co., Ltd. (the “Company”) will be held as set forth below.

When convening the General Meeting of Shareholders, the Company takes measures for providing information that constitutes the content of reference documents for the general meeting of shareholders, etc. (items for which the measures for providing information in electronic format are to be taken) in electronic format, and posts this information on the Company’s website. Please access the Company’s website by using the Internet address shown below to review the information.

The Company’s website:

<https://www.tak.co.jp/ja/index.html> (in Japanese)

(From the above website, select “Investor Relations,” “Stock Information,” and then “General Meeting of Shareholders.”)

Furthermore, in addition to posting items subject to measures for electronic provision on the website above, the Company also posts this information on the website of the Tokyo Stock Exchange (TSE).

TSE website (Listed Company Search):

<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show> (in Japanese)

(Access the TSE website by using the Internet address shown above, enter “Takashima” in “Issue name (company name)” or the Company’s securities code “8007” in “Code,” and click “Search.” Then, click “Basic information” and select “Documents for public inspection/PR information.” Under “Filed information available for public inspection,” click “Click here for access” under “[Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting].”)

If you are unable to attend the meeting in person, you can exercise your voting rights via either of the following methods. Please review the Reference Documents for the General Meeting of Shareholders and exercise your voting rights.

[Exercise of voting rights via the Internet]

Please indicate your vote for or against the proposal on the website for exercising voting rights designated by the Company (<https://www.web54.net>) (in Japanese), **and exercise your voting rights by 5:00 p.m. on Thursday, June 22, 2023.**

[Exercise of voting rights in writing (by post)]

Please indicate your vote for or against the proposal on the voting form **and return it so that it arrives no later than 5:00 p.m. on Thursday, June 22, 2023.**

1. Date and Time: Friday, June 23, 2023, at 10:00 a.m. (JST)
(Reception will open at 9:30 a.m.)

2. Venue: 12F Conference Room at the Head Office of the Company
Ochanomizu Kyoun Bldg, 2-2 Kandasurugadai, Chiyoda-ku, Tokyo

3. Agenda

Items to be reported:

1. Reports on the Business Report and Consolidated Financial Statements for the 135th Fiscal Term (April 1, 2022 to March 31, 2023), and results of audits by the Financial Auditor and the Audit and Supervisory Committee of the Consolidated Financial Statements
2. Reports on the Non-consolidated Financial Statements for the 135th Fiscal Term (April 1, 2022 to March 31, 2023)

Item to be resolved:

Proposal Election of Four Directors (Excluding Directors Who Are Audit and Supervisory Committee Members)

4. Items Relating to the Convocation

- If you exercise your voting rights more than once via the Internet, etc., the last vote will be treated as a valid vote.
- If you exercise your voting rights more than once via the Internet, etc. and in writing (by mail), the vote exercised via the Internet, etc. will be treated as the valid vote, regardless of the arrival date and time.
- If you exercise your voting rights in writing (by mail) and do not indicate your vote for or against the proposal on the voting form, it will be treated as if you indicated your approval.
- Please also refer to the “Instructions for the Exercise of Voting Rights” described below (in Japanese only).

* If attending the meeting in person, please present the voting form at the reception desk.

* If revisions to the items subject to measures for electronic provision arise, a notice of the revisions and the details of the items before and after the revisions will be posted on the Company’s aforementioned website and the TSE website.

Reference Documents for the General Meeting of Shareholders

Proposal and Reference Information

Proposal Election of Four Directors (Excluding Directors Who Are Audit and Supervisory Committee Members)

The terms of office of five Directors (excluding Directors who are Audit and Supervisory Committee Members; hereinafter, the same applies in this proposal) will expire at the conclusion of this Annual General Meeting of Shareholders. Accordingly, the Company proposes the election of four Directors. Furthermore, with regard to this proposal, the Company has obtained an opinion from the Audit and Supervisory Committee to the effect that all candidates for Director are qualified.

The candidates for Director are as follows:

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|---|--|------------|-----------|-------------------------------|-----------|---|-----------|--------------------|-----------|-----------------------------|-----------|--|-----------|---------------------------------------|-----------|--|-----------|---|-----------|---|
| Candidate No. 1 | <h2 style="margin: 0;">Koichi Takashima</h2> <p style="margin: 0;">(Date of birth: August 8, 1952)</p> | Reelection | | | | | | | | | | | | | | | | | | |
| Number of the Company's shares owned 59,681 Number of years in office 21 Attendance at Board of Directors meetings 15/15 | <p>[Career summary, and position and responsibility in the Company]</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Feb. 1978</td> <td>Joined Procter & Gamble Japan</td> </tr> <tr> <td>July 2000</td> <td>External Relations Director of Procter & Gamble Far East Inc.</td> </tr> <tr> <td>June 2002</td> <td>Joined the Company</td> </tr> <tr> <td>June 2002</td> <td>Vice President and Director</td> </tr> <tr> <td>June 2003</td> <td>Vice President and Representative Director</td> </tr> <tr> <td>June 2004</td> <td>President and Representative Director</td> </tr> <tr> <td>Apr. 2016</td> <td>President and Representative Director, and Division Chief of Industrial Solutions Division</td> </tr> <tr> <td>June 2016</td> <td>President and Representative Director, Chief Executive Officer, and Division Chief of Industrial Solutions Division</td> </tr> <tr> <td>Apr. 2018</td> <td>President and Representative Director, and Chief Executive Officer (current position)</td> </tr> </table> <p>Reasons for nomination as candidate for Director</p> <p>Koichi Takashima joined the Company in 2002 after gaining operational experience in international and domestic marketing, sales departments, and other areas. As such, Mr. Takashima possesses abundant experience in management positions. Since 2004, he has proactively engaged in activities in his position supervising Group management as President and Representative Director of the Company, and thus has contributed to enhancing the corporate value of the Company. Based on these achievements, the Company has judged that he can be expected to continue to utilize his experience and other qualities in the execution of business operations and the supervision of management as a Director of the Company.</p> | | Feb. 1978 | Joined Procter & Gamble Japan | July 2000 | External Relations Director of Procter & Gamble Far East Inc. | June 2002 | Joined the Company | June 2002 | Vice President and Director | June 2003 | Vice President and Representative Director | June 2004 | President and Representative Director | Apr. 2016 | President and Representative Director, and Division Chief of Industrial Solutions Division | June 2016 | President and Representative Director, Chief Executive Officer, and Division Chief of Industrial Solutions Division | Apr. 2018 | President and Representative Director, and Chief Executive Officer (current position) |
| Feb. 1978 | Joined Procter & Gamble Japan | | | | | | | | | | | | | | | | | | | |
| July 2000 | External Relations Director of Procter & Gamble Far East Inc. | | | | | | | | | | | | | | | | | | | |
| June 2002 | Joined the Company | | | | | | | | | | | | | | | | | | | |
| June 2002 | Vice President and Director | | | | | | | | | | | | | | | | | | | |
| June 2003 | Vice President and Representative Director | | | | | | | | | | | | | | | | | | | |
| June 2004 | President and Representative Director | | | | | | | | | | | | | | | | | | | |
| Apr. 2016 | President and Representative Director, and Division Chief of Industrial Solutions Division | | | | | | | | | | | | | | | | | | | |
| June 2016 | President and Representative Director, Chief Executive Officer, and Division Chief of Industrial Solutions Division | | | | | | | | | | | | | | | | | | | |
| Apr. 2018 | President and Representative Director, and Chief Executive Officer (current position) | | | | | | | | | | | | | | | | | | | |

Candidate No. 2

Toshio Goto

(Date of birth: December 12, 1959)

Reelection

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| <p>Number of the Company's shares owned 22,578</p> <p>Number of years in office 11</p> <p>Attendance at Board of Directors meetings 15/15</p> | <p>[Career summary, and position and responsibility in the Company]</p> <p>Apr. 1983 Joined the Company</p> <p>Oct. 1997 Manager Attached to Strategic Planning & Management Office of the Company; President of iTak (International) Limited</p> <p>Apr. 2003 General Manager of Electronic Devices of the Company; President of iTak (International) Limited</p> <p>Apr. 2009 President of iTak (International) Limited</p> <p>June 2012 Director of the Company; President of iTak (International) Limited</p> <p>June 2016 Director and Group Executive Officer of the Company; President of iTak (International) Limited</p> <p>Apr. 2018 Director and Group Managing Executive Officer of the Company; President of iTak (International) Limited</p> <p>Apr. 2020 Director, Group Managing Executive Officer, and Division Chief of Device Solutions Division of the Company; President of iTak (International) Limited</p> <p>Apr. 2021 Director, Managing Executive Officer, and Division Chief of Electronic Devices Division of the Company; President of iTak (International) Limited</p> <p>Apr. 2023 Director, Senior Managing Executive Officer (in charge of Industrial Materials and Devices Functions), and Division Chief of Electronic Devices Division of the Company; President of iTak (International) Limited (current position)</p> <p>Reasons for nomination as candidate for Director</p> <p>Toshio Goto possesses abundant experience in management positions, having gained operational experience in international sales departments. Since 2012, Mr. Goto has promoted international business development, etc., in his position supervising the electronic devices business as a Director of the Company, and thus has contributed to enhancing the corporate value of the Company. Based on these achievements, the Company has judged that he can be expected to continue to utilize his experience and other qualities in the execution of business operations and the supervision of management as a Director of the Company.</p> |
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Candidate No. 3

Akira Yamamoto

(Date of birth: February 9, 1963)

Reelection

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| <p>Number of the Company's shares owned 6,207</p> <p>Number of years in office 5</p> <p>Attendance at Board of Directors meetings 15/15</p> | <p>[Career summary, and position and responsibility in the Company]</p> <p>Apr. 1987 Joined Osaka Totsu Co., Ltd. (currently Kansai Totsu Co., Ltd.)</p> <p>Oct. 1991 Joined Marubeni Synthetic Resin Products Co., Ltd. (currently Marubeni Plax Corporation)</p> <p>Feb. 2010 Joined the Company Special Sales Promotion Osaka Business Unit Manager of Construction Supply Division</p> <p>Apr. 2011 Manager of Chugoku Office, Construction Supply Division</p> <p>Apr. 2013 Deputy General Manager of West Japan Business Development Department, Construction Supply Division</p> <p>Apr. 2014 General Manager of East Japan Business Development Department, Construction Supply Division</p> <p>June 2016 Audit & Supervisory Board Member of TOHKEN inc. (current position)</p> <p>Apr. 2017 Executive Officer and General Manager of East Japan Business Development Department, Construction Supply Solutions Division of the Company</p> <p>Apr. 2018 Executive Officer, Deputy Division Chief of Construction Supply Solutions Division, and General Manager of East Japan Business Development Department</p> <p>June 2018 Director, Executive Officer, Deputy Division Chief of Construction Supply Solutions Division, and General Manager of East Japan Business Development Department</p> <p>Apr. 2020 Director, Executive Officer, and Division Chief of Construction Supply Solutions Division</p> <p>Apr. 2021 Director, Managing Executive Officer, and Division Chief of Construction Supply Division (current position)</p> |
| | <p>Reasons for nomination as candidate for Director</p> <p>Akira Yamamoto possesses abundant experience in management positions, having gained operational experience in sales departments. Since 2017, Mr. Yamamoto has proactively engaged in activities in his position supervising the most important areas of the construction supply business as Executive Officer of the Company, and has contributed to enhancing the corporate value of the Company in his position continuing to supervise the most important areas of the construction supply business as a Director of the Company since 2018, and in his position supervising the construction supply business as a whole since April 2020. Based on these achievements, the Company has judged that he can be expected to continue to utilize his experience and other qualities in the execution of business operations and the supervision of management as a Director of the Company.</p> |

Candidate No. 4

Takahiro Suzuki

(Date of birth: October 20, 1968)

Reelection

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| <p>Number of the Company's shares owned 6,305</p> <p>Number of years in office 5</p> <p>Attendance at Board of Directors meetings 15/15</p> | [Career summary, and position and responsibility in the Company] | |
| | Apr. 1991 | Joined The Dai-Ichi Kangyo Bank, Limited (currently Mizuho Bank, Ltd.) |
| | Apr. 2002 | Investigator of Business Promotion Department of Mizuho Corporate Bank, Ltd. (currently Mizuho Bank, Ltd.) |
| | Apr. 2007 | Executive Consultant of KFi Co., Ltd. (currently Tokyo International Consulting K.K.) |
| | June 2014 | Managing Director of Itcb inc. |
| | Dec. 2015 | Joined the Company Deputy General Manager of Internal Auditing Department |
| | Jan. 2016 | General Manager of Internal Auditing Department |
| | Apr. 2017 | Executive Officer and General Manager of Internal Auditing Department |
| | Apr. 2018 | Executive Officer, Division Chief of Business Management Division, and General Manager of Internal Auditing Department |
| | June 2018 | Director, Executive Officer, Division Chief of Business Management Division, and General Manager of Internal Auditing Department |
| | Mar. 2019 | Director, Executive Officer, and Division Chief of Business Management Division; Director of iTak (International) Limited |
| | Sept. 2019 | Director, Executive Officer, Division Chief of Business Management Division, and General Manager of General Affairs & Human Resources Department of the Company; Director of iTak (International) Limited |
| Apr. 2021 | Director, Managing Executive Officer, and Division Chief of Business Management Division of the Company; Director of iTak (International) Limited | |
| Mar. 2022 | Director, Managing Executive Officer, and Division Chief of Business Management Division of the Company | |
| Apr. 2023 | Director, Managing Executive Officer, Division Chief of Business Management Division, and General Manager of Finance & Accounting Department of the Company (current position) | |
| Reasons for nomination as candidate for Director | | |
| Takahiro Suzuki possesses abundant experience in management positions, having gained operational experience in sales departments in finance, consulting, and other industries. Since 2017, Mr. Suzuki has proactively engaged in activities in his position supervising internal auditing departments as Executive Officer of the Company, and has contributed to enhancing the corporate value of the Company in his position supervising business management departments as a Director of the Company since 2018. Based on these achievements, the Company has judged that he can be expected to continue to utilize his experience and other qualities in the execution of business operations and the supervision of management as a Director of the Company. | | |

Notes: 1. There is no special interest between any of the candidates and the Company.

2. The Company has entered into a directors and officers liability insurance policy with an insurance company, whereby the Company's Directors are the insureds. The insurance covers damages that could arise under situations where an insured bears liability in regard to performance of duties or where an insured becomes subject to a claim seeking to hold them liable in that regard. All candidates for Director are to be the insureds under the directors and officers liability insurance policy should they be elected. In addition, when the policy is renewed next time, the Company plans to renew the policy with the same details.