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(Stock Exchange Code 6458) June 8, 2023

To Shareholders with Voting Rights:

Satoshi Suenaga Chief Executive Officer SINKO INDUSTRIES LTD. 1-4-5 Minamimorimachi, Kita-ku, Osaka

# NOTICE OF THE 74th ANNUAL GENERAL MEETING OF SHAREHOLDERS

Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

The 74th Annual General Meeting of Shareholders of SINKO INDUSTRIES LTD. (the "Company") will be held for the purposes as described below.

In convening the general meeting of shareholders, the Company has taken measures for electronic provision and matters to be provided electronically are posted on the website indicated below as "NOTICE OF THE 74th ANNUAL GENERAL MEETING OF SHAREHOLDERS."

The Company's website

https://www.sinko.co.jp/skeng/ir/library/shareholders/

In addition to the above, matters to be provided electronically are also posted on the website indicated below.

Tokyo Stock Exchange (TSE) website (Listed Company Search)

https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show

Please access the above website, enter the Company's name "SINKO INDUSTRIES LTD." in the "Issue name (company name)" or the Company's securities code "6458" in the "Code" and click "Search," and click "Basic information," then select "Documents for public inspection/PR information," and refer to the information.

Instead of attending the meeting in person, you can exercise your voting rights in writing or through electromagnetic means (the Internet, etc.). Please review the Reference Documents for the General Meeting of Shareholders and exercise your voting rights no later than 6:00 p.m. on Thursday, June 22, 2023, Japan time.

**1. Date and Time:** Friday, June 23, 2023 at 10:00 a.m. Japan time (Reception opens at 9:00 a.m.)

**2. Place:** Conference room, 5F of the Company located at

1-4-5 Minamimorimachi, Kita-ku, Osaka

3. Meeting Agenda:

**Matters to be reported:** 1. The Business Report, Consolidated Financial Statements for the Company's 74th Fiscal Year (April 1, 2022 - March 31, 2023) and results

of audits by the Accounting Auditor and the Audit and Supervisory

Committee of the Consolidated Financial Statements

2. Non-consolidated Financial Statements for the Company's 74th Fiscal Year

(April 1, 2022 - March 31, 2023)

Proposals to be resolved:

**Proposal 1:** Distribution of Surplus

**Proposal 2:** Election of 7 Directors (Excluding Directors Who Are Audit and Supervisory

Committee Members)

**Proposal 3:** Election of 1 Substitute Director Who Is an Audit and Supervisory Committee

Member

① When attending the meeting in person, submit the enclosed Exercise of Voting Rights form to the receptionist.

- Any revisions to the matters to be provided electronically will be posted on each of the websites on which these
   matters are posted.
- Based on the provisions of laws and regulations and Article 15 of the Company's Articles of Incorporation, the matters listed below are not included in the written documents sent to the shareholders who have requested the delivery of documents. Accordingly, such documents are part of the subject documents that were audited by the Audit and Supervisory Committee and Accounting Auditor in preparing the Audit Report.
  - (1) Notes to Consolidated Financial Statements of the Consolidated Financial Statements
  - (2) Notes to Non-Consolidated Financial Statements of the Non-Consolidated Financial Statements
- O Souvenirs will not be handed out to shareholders at the Company's General Meeting of Shareholders. We sincerely appreciate your understanding.
- We sincerely ask that shareholders take measures to prevent COVID-19 infection when attending the General Meeting of Shareholders after checking the status of the spread of the infection and their physical condition as of the date of the General Meeting of Shareholders.
- If there are any changes in the method of operation of the General Meeting of Shareholders, etc. due to future circumstances, we will post them on our website (https://www.sinko.co.jp/skeng/).

# **Reference Documents for the General Meeting of Shareholders**

### **Proposals and References**

### **Proposal 1:** Distribution of Surplus

While striving to strengthen its financial position and expand business operations, the Company will actively return profits to each shareholder with considerations made for business performance trends. Additionally, the Company will utilize retained earnings from a long-term perspective to strengthen its management structure and further develop its business in the future.

Under this policy, based on the performance trend of the current fiscal year, the year-end dividend for the fiscal year under review will be 37 yen per share, which represents an increase of 7 yen from the previous fiscal year.

### Items Related to the Year-end Dividend

- (1) Type of dividend property Cash
- (2) Items related to the allocation of dividend property and its total amount 37 yen per common share, for a total of 942,411,793 yen (Notes) The annual dividend for the fiscal year under review including the interim dividend will be 57 yen per share, which represents an increase of 7 yen from the previous fiscal year.
- (3) Date the distribution of surplus comes into effect June 26, 2023

**Proposal 2:** Election of 7 Directors (Excluding Directors Who Are Audit and Supervisory Committee Members)

The terms of office of all 8 Directors (excluding Directors who are Audit and Supervisory Committee Members) will expire at the conclusion of this year's Annual General Meeting of Shareholders. Accordingly, the Company proposes the election of 7 Directors (excluding Directors who are Audit and Supervisory Committee Members) by decreasing the number of internal Directors by one in order to facilitate prompt decision-making at the Board of Directors.

The Audit and Supervisory Committee has determined that this proposal is appropriate, and confirmed that there are no additional matters to be stated.

The candidates are as follows:

No.	Nan	ne	Positions and responsibilities at the Company	Attendance at the Board of Directors meetings	Gender
1	Satoshi Suenaga	[Reappointment]	Chief Executive Officer	17 out of 17 meetings (100%)	Male
2	Tokuji Aota	[Reappointment]	Representative Director and Deputy President Chief Financial Officer General Manager of Administration Division	17 out of 17 meetings (100%)	Male
3	Takenori Taniguchi	[Reappointment]	Director and Senior Executive Vice President General Manager of Manufacturing Division	17 out of 17 meetings (100%)	Male
4	Tomoaki Fujii	[Reappointment]	Director and Senior Executive Vice President General Manager of Corporate Planning Office	17 out of 17 meetings (100%)	Male
5	Noriaki Michibata	[Reappointment]	Director and Executive Vice President General Manager of Sales Management Division	17 out of 17 meetings (100%)	Male
6	Minako Adachi	[Reappointment] [Outside] [Independent]	Director	17 out of 17 meetings (100%)	Female
7	Shinichi Hirano	[Reappointment] [Outside] [Independent]	Director	17 out of 17 meetings (100%)	Male

No.	Name (Date of birth)		Number of shares of the Company held	
1	served as Chief Execu	as been engaged in tive Officer of the	Joined the Company General Manager of Tokyo Branch Senior Vice President Director and Senior Vice President Director and Executive Vice President General Manager of Corporate Planning Division Director and Senior Executive Vice President Chief Executive Officer (current position)  a sales divisions in Japan and overseas since he joined the Company Since 2020. As he possesses a wealth of experience and company nominated him as a candidate for Director.	•
2	and the business opera	ssesses a track recu tions related to per	General Manager of Meguro Branch, the Bank of Tokyo-Mitsubishi UFJ, Ltd. (currently, MUFG Bank, Ltd.) Joined the Company Vice General Manager of Administration Division Senior Vice President Director and Senior Vice President Chief Financial Officer, and General Manager of Administration Division (current position) Director and Executive Vice President Representative Director and Deputy President (current position)  ord in, among others, the business operations related to accounting sonnel and general affairs since he joined the Company, utilizing ated in his former job, the Company nominated him as a candidate.	g deep insight of
3	April 1982 Joined OKAYAMA SINKO KOGYO CO., LTD. (currently, the Company)  July 2007 Director; General Manager of Manufacturing Department I  June 2013 Director and Executive Vice President  General Manager of General Affairs Department; General  Manager of Manufacturing Management Department  June 2016 Chief Executive Officer  June 2017 Director of the Company  April 2020 Director and Senior Executive Vice President (current position)  General Manager of Manufacturing Division (current position)  [Reason for nomination]  Mr. Takenori Taniguchi served as Chief Executive Officer of a subsidiary serving as the manufacturing div Group, from 2016. After the Company merged with the subsidiary, he has served as General Manager of M Division. As he possesses a wealth of experience and track record in the business operation, the Company as a candidate for Director.			

No.	Name (Date of birth)		Number of shares of the				
		A	and significant concurrent positions	Company held			
		April 1997 April 2015 April 2017	April 2015 General Manager of Information Technology Department, Administration Division				
	Tomoaki Fujii		Department, Corporate Planning Division Senior Vice President				
	(December 20,	June 2017					
	1974)	June 2018	Director	27,926			
		April 2020 June 2020	Responsible for China Business Department Director and Executive Vice President				
4	[Reappointment]	Julie 2020	General Manager of Corporate Planning Division				
		April 2021	General Manager of Corporate Planning Office (current position)				
		June 2022	Director and Senior Executive Vice President (current position)				
	[Reason for nomination	n]	position				
	As Mr. Tomoaki Fujii	has been engaged n of experience and	in administration and corporate planning divisions since he joine d track record in the Company's business operation, the Company				
	us a candidate for Bire	April 1989	Joined the Company				
		April 2008	General Manager of Sales Department I, Osaka Branch				
	Noriaki Michibata (December 15, 1964)	July 2013	Vice General Manager of Osaka Branch				
		June 2015	Senior Vice President				
		April 2016	General Manager of Osaka Branch	5,089			
		June 2019	Director	-,			
5	[Reappointment]	April 2021	General Manager of Sales Management Division (current position)				
		June 2022	Director and Executive Vice President (current position)				
	[Reason for nomination] As Mr. Noriaki Michibata has been engaged in the sales division since he joined the Company, and possesses a wealth of experience and track record in the Company's business operation, the Company nominated him as a candidate for Director.  April 1979 Joined HOCHIKI CORPORATION						
	Minako Adachi (October 1, 1956) [Reappointment] [Outside] [Independent]	April 1979 June 2006	Managing Director of Hochiki Europe (U.K.) Limited				
		June 2010	Director of HOCHIKI CORPORATION				
		Julie 2010	Chairman of Board of Hochiki Fire Prevention Technology Corp.				
6		October 2012	President and Director of Hochiki Australia Pty. Ltd.				
		April 2013	Chairman of Board and General Manager of Hochiki Fire Prevention Technology Corp.	_			
		June 2015	President & Director of Hochiki Shoji Corp.				
		June 2019	Director of the Company (current position)				
		June 2019	Auditor (part time) of HOCHIKI CORPORATION (current position)				
	international experience	ossesses a wealth one in particular. As	•	of the Company			

No.	Name (Date of birth)		Number of shares of the Company held	
		April 1979 July 2011	Joined Asahi Breweries, Ltd. (currently, Asahi Group Holdings Ltd.) Managing Director, Senior General Manager of Sales	
			Headquarters, ASAHI BREWERIES, LTD.	
	Shinichi Hirano (January 16, 1956)  [Reappointment]  [Outside]  [Independent]	March 2013	Senior Managing Director; General Manager of Sales Administration Division	
		March 2015	Director and Vice President	
		March 2016	President and Representative Director	_
		March 2019	Retired from President and Representative Director	
7		January 2020	Outside Director of GiG Works Inc. (current position)	
,	[macpendent]	June 2020	Director (Audit and Supervisory Committee Member) of the Company	
		June 2021	Outside Director, Riken Vitamin Co., Ltd. (current position)	
		June 2022	Director of the Company (current position)	

[Reason for nomination and expected role]

Mr. Shinichi Hirano possesses a wealth of experience, track record, and broad knowledge in corporate management accumulated over many years of his service as an officer for other companies. As it is expected that he can offer advice on general management of the Company and contribute to further enhancement of its management supervisory function, the Company nominated him as a candidate for Outside Director.

#### (Notes)

- 1. There are no special interests between each candidate and the Company.
- 2. Ms. Minako Adachi and Mr. Shinichi Hirano are candidates for Outside Directors.
- 3. Ms. Minako Adachi's term of office as Outside Director will be 4 years as of the conclusion of this General Meeting of Shareholders. Mr. Shinichi Hirano's term of office as Outside Director will be 3 years (of which the term of office as Director who is an Audit and Supervisory Committee Member will be 2 years) as of the conclusion of this General Meeting of Shareholders.
- 4. The Company has entered into liability limitation agreements with Ms. Minako Adachi and Mr. Shinichi Hirano to limit their liability for compensation as stipulated in Article 423, Paragraph 1 of the Companies Act. Upon the approval of their reelection, the Company will renew the agreement. The limit of liability for compensation in the agreement is equal to the minimum amount stipulated by laws and regulations.
- 5. The Company has entered into a directors and officers liability insurance contract, specified in Article 430-3, Paragraph 1 of the Companies Act, with an insurance company, which covers damages and expenses incurred by the insured in the event that they are claimed for damages resulting from their actions in the performance of their duties. Each candidate will be included as the insured by the said contract. The Company plans to renew the contract with the same terms and conditions at the next renewal.
- 6. The Company has designated Ms. Minako Adachi and Mr. Shinichi Hirano as Independent Directors as stipulated by the rules of the Tokyo Stock Exchange, and has registered them as such. Upon the approval of their reelection, the Company will continue to register them as Independent Directors with the Exchange.

(Reference)

Skills matrix of Directors (if each candidate is elected at this general meeting)

	Skills maurx or	Directors	(11 Cacii	canaldad	13 010010	u at uns	general n	iccuitg)			
	Name		Corporate management	Finance & accounting	Sales, marketing & strategy	Manufacturing	Legal affairs, compliance & risk management	ESG & sustainability	Industry knowledge	Personnel/ labor management & human resource development	International- ity
	Satoshi Suenaga		•		•			•	•		•
	Tokuji Aota		•	•	•		•	•		•	
	Takenori Taniguchi		•			•			•	•	•
Directors	Tomoaki Fujii		•		•	•			•		•
CS.	Noriaki Michibata		•		•				•		
	Minako Adachi	Outside Independent	•		•						•
	Shinichi Hirano	Outside Independent	•		•					•	•
Direct	Keishi Kanada						•		•	•	
Directors who are Audit and Supervisory Committee Members	Masakazu Sano					•			•		
	Mitsuya Fujita	Outside Independent					•				
	Kenichiro Mizumura	Outside Independent	•	•	•						
	Yoshio Nakagawa	Outside Independent					•				

## **Proposal 3:** Election of 1 Substitute Director Who Is an Audit and Supervisory Committee Member

The effectiveness of appointment of Mr. Ryohei Okao, a Substitute Director who is an Audit and Supervisory Committee Member elected at the 73rd Annual General Meeting of Shareholders held on June 24, 2022, will expire at the opening of this year's Annual General Meeting of Shareholders. In order to prepare for cases where the number of Directors who are Audit and Supervisory Committee Members falls below the number prescribed by laws and regulations, the Company proposes the election of 1 Substitute Director who is an Audit and Supervisory Committee Member.

The Audit and Supervisory Committee has previously given its approval to this proposal.

The candidate is as follows:

Name (Date of birth)		Number of shares of the Company held	
Ryohei Okao (July 11, 1979) [Outside] [Independent]	October 2001  July 2005  June 2019  July 2019	Joined Shin Nihon & Co. (currently, Ernst & Young ShinNihon LLC) Registered as certified public accountant Retired from Ernst & Young ShinNihon LLC Representative of Okao Certified Public Accountant Office (current position)	_

[Reason for nomination and expected role]

Mr. Ryohei Okao possesses a wealth of experience and broad knowledge accumulated as a certified public accountant. As it is expected that he can utilize them for enhancement of the Company's audit structure, the Company nominated him as a candidate for Substitute Outside Director who is an Audit and Supervisory Committee Member.

#### (Notes)

- 1. There are no special interests between the candidate and the Company.
- 2. Mr. Ryohei Okao is a candidate for Substitute Outside Director who is an Audit and Supervisory Committee Member.
- 3. If Mr. Ryohei Okao assumes the position of Director who is an Audit and Supervisory Committee Member, the Company will enter into a liability limitation agreement with him to limit his liability for compensation as stipulated in Article 423, Paragraph 1 of the Companies Act. The limit of liability for compensation in the agreement is equal to the minimum amount stipulated by laws and regulations.
- 4. The Company has entered into a directors and officers liability insurance contract, specified in Article 430-3, Paragraph 1 of the Companies Act, with an insurance company, which covers damages and expenses incurred by the insured in the event that they are claimed for damages resulting from their actions in the performance of their duties. If Mr. Ryohei Okao assumes office, he will be included as the insured by the said contract.
- 5. If Mr. Ryohei Okao assumes the position of Director who is an Audit and Supervisory Committee Member, he satisfies the requirements of Independent Director as stipulated by the rules of the Tokyo Stock Exchange, and the Company will register him as an Independent Director.