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(Stock Exchange Code 2533)

March 5, 2024

(Commencement Date of Electronic Provision Measures: February 27, 2024)

## To Shareholders with Voting Rights:

Yuji Nishinaga President & CEO Oenon Holdings, Inc.

Headquarters: 1-17-6 Higashikomagata,

Sumida-ku, Tokyo 130-0005,

Japan

## NOTICE OF THE 117TH ANNUAL GENERAL MEETING OF SHAREHOLDERS

Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

We are pleased to advise that the 117th Annual General Meeting of Shareholders of Oenon Holdings, Inc. (the "Company") will be held for the purposes as described below.

In convening this meeting, we have taken electronic provision measures, posting the "Notice of the 117th Annual General Meeting of Shareholders" and "Other Matters Provided Electronically in Relation to the Notice of the 117th Annual General Meeting of Shareholders (Matters Not Included in the Paper Copy)" on the following websites on the Internet.

The Company's website https://www.oenon.jp/english/ir/meeting.html

These documents are also available on the following website on the Internet.

TSE website https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show

Please visit the TSE website and search for the Company by entering the company name "Oenon Holdings, Inc." in Issue name (company name) or the stock exchange code "2533," in Code and then select "Basic information," "Documents for public inspection/PR information" and "Notice of General Shareholders Meeting/Informational Materials for a General Shareholders Meeting" in this order to view the "Notice of Convocation Annual General Meeting 2024 and Informational Materials for the General Shareholders Meeting" and "Other Matters Provided Electronically in Relation to the Notice of Convocation Annual General Meeting 2024 (Matters Not Included in the Paper Copy)."

In place of attendance at the meeting, you can exercise your voting rights via postal mail or the Internet. Please review the Reference Documents for the General Meeting of Shareholders that are provided in the Matters Provided Electronically, and exercise your voting rights by no later than 5:00 p.m. on Thursday, March 21, 2024, Japan time.

1. Date and Time: Friday, March 22, 2024 at 10:00 a.m. Japan time

**2. Place:** 2nd Floor, Main Building, Peacock West at Imperial Hotel located at 1-1-1 Uchisaiwai-cho, Chiyoda-ku, Tokyo, Japan

3. Meeting Agenda:

Matters to be reported: Business Report, Consolidated and Non-consolidated Financial Statements for

the 117th fiscal year (January 1, 2023 - December 31, 2023), and results of audits by the Accounting Auditor and the Board of Corporate Auditors of the

Consolidated Financial Statements

Proposals to be resolved:

**Proposal 1:** Appropriation of Surplus Proposal 2: Election of One (1) Director

**Proposal 3:** Election of One (1) Substitute Corporate Auditor

4. Decisions Concerning Convocation:

Please refer to "Guide to Exercising Voting Rights" on the following page (only

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available in Japanese).

- Should the matters provided electronically require revisions, the revised versions will be posted on the websites that have presented such matters.
- The documents delivered to shareholders who have requested the delivery of paper copies do not include the following items in accordance with laws and regulations and Article 15 of the Articles of Incorporation. Accordingly, the delivered documents are part of the documents which Corporate Auditors and the Accounting Auditor audited to prepare their respective audit reports.
  - Notes to the Consolidated Financial Statements
  - Notes to the Non-consolidated Financial Statements
- Concerning the results of the resolution of this General Meeting of Shareholders, notification will be available on the Company's website (https://www.oenon.jp/ir/) and not be mailed as written documents.

# **Reference Documents for the General Meeting of Shareholders**

# **Proposals and References**

## **Proposal 1: Appropriation of Surplus**

Appropriation of surplus for the fiscal year under review is as follows.

## 1. Matters regarding year-end dividends

The Company's fundamental policy for dividends is to carry out continuous and stable payout of dividends, comprehensively taking into consideration its business performance, status of consolidated financial results, medium to long term revenue, capital investment plans, amount of internal reserves, and dividend payout ratio, etc.

Based on this basic policy, the Company proposes year-end dividends for the fiscal year under review as follows.

(1) Matters regarding distribution of dividend property for shareholders and total amount ¥8 per share of common stock of the Company Total amount: ¥471,490,688

(2) Effective date of appropriation of surplus March 25, 2024

## 2. Other matters regarding appropriation of surplus

Not applicable.

## Proposal 2: Election of One (1) Director

The term of office of Director Tadao Saito will expire at the conclusion of this year's Annual General Meeting of Shareholders.

Accordingly, the election of one (1) Director is proposed.

The candidate for Director is as follows:

Name (Date of birth)	I	Past experience, positions and assignments at the Company	Number of shares of the Company held
	April 1975	Joined Kyodo Milk Industry Co., Ltd.	1 ,
	April 1980	Part-time Assistant, Tohoku Fukushi University;	
	F	Part-time Lecturer, Fukushima College	
	March 1982	Graduated from Doctoral Programme of Graduate School of Agricultural	
		Science, Tohoku University (Ph.D. in Agriculture)	
	April 1982	Assistant, Department of Industrial Welfare, Faculty of Social Welfare,	
		Tohoku Fukushi University	
	January 1988	Postdoctoral Researcher, Division of Biochemistry and Biophysics, Brandeis University	
Tadao Saito (August 12, 1952)	April 1989	Senior Lecturer, Department of Industrial Welfare, Faculty of Social Welfare, Tohoku Fukushi University	
( "8"" , "" ,	November 1989	Assistant Professor, Faculty of Agriculture, Tohoku University	
[Reappointment]	April 1996	Associate Professor, Graduate School of Agricultural Science, Tohoku	
[Outside Director]		University	
[Independent	April 2001	Professor, Bioscience and Biotechnology for Future Bioindustries,	
Director]	•	Graduate School of Agricultural Science, Tohoku University	
	January 2011	Chairperson, Japanese Dairy Science Association	
Number of years in	August 2011	Vice-President, Asian Federation of Societies For Lactic Acid Bacteria	21.000
office: 8 (at the end	April 2012	Special Assistant (Project Manager) to the President, Tohoku University	21,900
of this General		President, Asian Federation of Societies For Lactic Acid Bacteria	
Meeting of	March 2016	Director of the Company (to present)	
Shareholders)	October 2016	Fellow, The Japan Society for Bioscience, Biotechnology, and Agrochemistry (to present)	
Attendance at the	December 2016	Member, Nomination and Remuneration Committee of the Company (to present)	
Board of Directors	Santambar 2017	Japan Representative Director, Asian Federation of Societies For Lactic	
meetings: 14/15	September 2017	Acid Bacteria	
(93%)	April 2018	Professor Emeritus, Tohoku University (to present)	
	January 2019	Advisor, Japanese Dairy Science Association (to present)	
	July 2019	Fellow, Asian Federation of Societies For Lactic Acid Bacteria (to present)	
	April 2021	Director, The Japanese Society of Pharmacometrics (to present)	
	June 2021	Chairperson, International Committee, Japan Dairy Association (J-milk)	
		(to present)	
	June 2022	Chairperson, Japanese National Committee of International Dairy	
		Federation (to present)	
	July 2023	Honorary member, Japan Society for Lactic Acid Bacteria (to present)	

- (Notes) 1. There is no special interest between Mr. Tadao Saito and the Company.
  - The Company has entered into a Directors' and Officers' Liability Insurance with an insurance company that will
    cover damages resulting from an insured person bearing liability related to the execution of his or her duties or
    receiving a claim pertaining to the pursuit of that liability.
    - The candidate will be included in the insured persons covered by this insurance policy. The Company also plans to renew this insurance policy with the same contents when it is next due for renewal.
  - 3. Mr. Tadao Saito is an Independent Officer prescribed by the provisions of Tokyo Stock Exchange, Inc. He will continue his role as an Independent Officer, if he is reelected as Director.

(Reason for nomination as a candidate for Outside Director and expected roles)

Having served in positions including the Professor of the Graduate School of Agricultural Science, Tohoku University, Mr. Tadao Saito has expertise and broad knowledge about the core business of the Group. The Company nominates Mr. Tadao Saito again as a candidate because it believes that he is capable of further strengthening the management framework as well as enriching compliance and corporate governance, considering his independent viewpoint and supervision over the Company's management, and also because, as a member of the Nomination and Remuneration Committee, he plays an important role in examining the

nomination and remuneration of Directors and others and in reporting to the Board of Directors.

Although he has had no prior involvement in corporate management other than as an Outside Director of the Company, the Company expects him to fulfill his duties as Outside Director and member of the Nomination and Remuneration Committee due to the aforementioned reasons.

# (Reference) Skill Matrix of Directors

		Expertise and experience									
Position	Name	Corporate management, management strategy	Management restructuring	Human resource development, diversity	Finance, accounting, M&A	Legal affairs	Production technology	Sales, marketing	Overseas business	IT, digital	Biotechnology
President & CEO	Yuji Nishinaga	•	•	•	•			•		•	
Chairman of the Board	Yukio Nagai	•	•						•		•
Director	Eiji Sugahara	•					•				•
Outside Director	Yukimasa Ozaki					•					
Outside Director	Tadao Saito						•				•

## Proposal 3: Election of One (1) Substitute Corporate Auditor

In preparation for the event where the number of Corporate Auditors falls below the number stipulated by laws and regulations, the advance election of one (1) Substitute Outside Corporate Auditor is proposed.

This proposal has already been approved by the Board of Corporate Auditors.

The candidate for Substitute Corporate Auditor is as follows:

Name (Date of birth)		Past experience and positions at the Company	Number of shares of the Company held
Sumio Ishikawa (April 27, 1963)	October 1988	Joined Century Audit Corporation (currently Ernst & Young ShinNihon LLC)	
	March 1992	Registered as Certified Public Accountant	
[Outside Corporate	August 1998	Partner, Ernst & Young ShinNihon LLC	0
Auditor]	July 2010	Senior Partner, Ernst & Young ShinNihon LLC	
[Independent Auditor]	July 2017	Head, Sumio Ishikawa CPA Office (to present)	

- (Notes) 1. There is no special interest between Mr. Sumio Ishikawa and the Company.
  - 2. The Company has entered into a Directors' and Officers' Liability Insurance with an insurance company that will cover damages resulting from an insured person bearing liability related to the execution of his or her duties or receiving a claim pertaining to the pursuit of that liability. If Mr. Sumio Ishikawa assumes the position of Outside Corporate Auditor, he will be included in the insured persons covered by this insurance policy.
  - 3. If Mr. Sumio Ishikawa assumes office as Corporate Auditor, the Company intends to register him as an Independent Officer as prescribed by Tokyo Stock Exchange, Inc.

#### (Reason for nomination as a candidate for Substitute Outside Corporate Auditor)

Mr. Sumio Ishikawa has accumulated substantial knowledge as a certified public accountant in the fields of finance and accounting. The Company nominates Mr. Sumio Ishikawa as a candidate for Substitute Outside Corporate Auditor because it believes that he is capable of further strengthening the management framework as well as enriching compliance and corporate governance, utilizing his extensive experience, insight, and expertise with his independent viewpoint for supervision over the Company's management.

Although he has no direct prior involvement in corporate management, the Company judges that he is capable of fulfilling his duties as Outside Corporate Auditor due to the aforementioned reasons.

## **Policy on Nominating Candidates for Directors**

In order to supervise the management of the Group and make decision on significant business execution, the Company shall nominate as Candidates for Inside Directors those who have knowledge and experience of management of the Group and insight, capabilities, high ethics, fairness and honesty that are necessary for Directors.

In addition, the Company shall nominate multiple Candidates for Outside Directors in order to strengthen management supervising function of the Board. As for Candidates for Outside Directors, from the viewpoint of securing independence, the Company shall nominate those who satisfy the Independent Officer requirements prescribed by Tokyo Stock Exchange, Inc. and "Standards for Independence of Outside Officers" stipulated by the Company, with insight to provide advice on management and highly specialized knowledge and extensive experience in areas such as law, accounting and taxation, with which to provide appropriate supervision of the management of the Company.

Nomination of the Candidates for Directors shall be decided by the Board of Directors, after deliberation by the Nomination and Remuneration Committee of the list Candidates drafted by the President and CEO.

#### **Policy on Nominating Candidates for Corporate Auditors**

In order to ensure appropriate auditing and supervision of the management of the Group, the Company shall nominate as Candidates for Inside Corporate Auditors those with insight of the management of the Company, highly specialized knowledge in the areas of accounting, finance, law and risk management, etc. and wideranging experience, together with insight, capabilities, high ethics, fairness and honesty that are necessary for Corporate Auditors.

As a Company with a Board of Corporate Auditors, at least half of the Company's Corporate Auditors shall be Outside Corporate Auditors. As for the Candidates for Outside Corporate Auditors, the Company shall nominate those who satisfy the Independent Officer requirements prescribed by Tokyo Stock Exchange, Inc. and "Standards for Independence of Outside Officers" stipulated by the Company, with highly specialized knowledge and extensive experience in areas such as law, accounting and taxation, with which to provide appropriate auditing and supervision of the management of the Company.

In addition, the Company shall nominate one (1) or more candidates who have appropriate insight in the fields of finance and accounting.

Nomination of the Candidates for Corporate Auditors shall be decided by the Board of Directors with the consent of the Board of Corporate Auditors, after deliberation by the Nomination and Remuneration Committee of the list of Candidates drafted by the President and CEO under discussion with full-time Corporate Auditors.

## **Standards for Independence of Outside Officers**

In order to ensure the objectivity and transparency of governance, the Company shall establish the following independence requirements between Candidates for Outside Directors and Outside Corporate Auditors (collectively "Outside Officers") themselves and the corporations/organizations they belong to, and the Company and its subsidiaries (the "Group"). If Outside Officers or Candidates for Outside Officers are found not to fall under any of the following items, the Company shall judge that he/she possesses independence.

- 1. A current executive (Note 1) of the Group or a person who has been an executive of the Group in the past.
  - (Note 1) An "executive" means an executive director, executive, executive officer, other person similar thereto or employee. When judging the independence of an Outside Corporate Auditor, a non-executive director is included.
- 2. A current major shareholder (Note 2) of the Company or an executive thereof, or an executive of a company which the Group is the major shareholder thereof.
  - A current major shareholder of the Company or an executive thereof in most recent three years.
  - (Note 2) A "major shareholder" means a shareholder who holds shares with 10% or more of total voting rights in his/her own name or another person's name at the end of the most recent fiscal year of the Company.
- 3. A major business partner (Note 3) of the Group or an executive thereof.
  - A major business partner of the Group or an executive thereof in most recent three years.
  - (Note 3) A "major business partner" means a corporation whose transaction amount with the Group accounts for 2% or more of the consolidated net sales of the Group or the business partner (including its parent company and major subsidiaries, etc.).
- 4. A person who receives a large amount of donation (Note 4) from the Group (if the person receiving such large amount of donation is an organization such as corporation or union, an executive thereof).
  - (Note 4) A "large amount of donation" means a donation whose total amount exceeds the higher of 10 million yen or 2% of the total revenue of the organization on an average of the most recent three years.
- 5. An executive of a company in which an executive of the Group is elected as an officer.
- 6. A person who has been a principal partner in charge of the audit services (Note 5) of the Group executed by an auditing firm as the Accounting Auditor of the Group in the most recent three years.
  - (Note 5) A "principal partner in charge of the audit services" means:
    - (1) Engagement partner of the audit services
    - (2) Reviewer of the audit services
    - (3) Any other person who makes significant decision or judgment with regard to important matters of the audit services
- 7. A person rendering professional services, such as a certified public accountant, attorney-at-law, consultant who does not fall under 6 above and receives a large amount of money and/or other property (Note 6) other than compensation as an officer (however, in the event that the recipient of the said property is an organization such as corporation or union, a person who belongs to the organization).
  - (Note 6) A "large amount of money and/or other property" means total amount of 10 million yen or more of money and/or property benefits a year on an average of the most recent three years in the case of individuals; and an amount of 2% or more of total revenue of the organization on an average of the most recent three years in the case of organizations.
- 8. A spouse, relative within the second degree of kinship or a relative within the same household of a person who falls under any of items 1 through 7 (however, in the case of employee, this applies only to an important employee (Note 7)).
  - (Note 7) An "important employee" means an employee who holds the post of general manager of a division or higher.
- 9. Revision or abolition of these standards shall be by resolution of the Board of Directors.