

March 6, 2024

Company name: Ricoh Company, Ltd.

President and CEO: Akira Oyama

Stock code: 7752 (Prime of Tokyo Stock Exchange)

Contact: Takashi Kawaguchi, Executive Corporate Officer and CFO

Tel. +81-50-3814-2805

Announcement Regarding Status of Share Repurchase

Ricoh Company, Ltd., announces the status of share repurchase resolved in the Board of Directors meeting held on February 6, 2024, in accordance with Article 156 of the Companies Act of Japan and pursuant to Article 165, Paragraph 3, of the Companies Act.

| (1) | Share category | Common stock |
|-----|------------------|--|
| (2) | Number of shares | 2,961,900 shares |
| (3) | Repurchase cost | ¥ 3,743,769,973 |
| (4) | Period | February 7, 2024, through February 29, 2024 |
| | | (on trade date basis) |
| (5) | Method | Open market purchase on Tokyo Stock Exchange |

(Reference)

1. The matters for resolution at the Board of Directors meeting held on February 6, 2024

| (1) | Share category | Common stock |
|-----|--------------------|---|
| (2) | Number of shares | Up to 36,000,000 (representing 5.9% of issued and outstanding |
| | | shares (excluding treasury shares)) |
| (3) | Repurchase ceiling | ¥30 billion |
| (4) | Period | February 7, 2024, through August 30, 2024 |
| (5) | Method | Open market purchase on Tokyo Stock Exchange |

2. Total number of shares repurchase (as of February 29, 2024)

(1) Total number of shares repurchase

2,961,900 shares

(2) Total repurchase cost

¥ 3,743,769,973