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Securities code: 3921

April 9, 2024

(Commencement date of measures for electronic provision of information: April 3, 2024)

To Shareholders with Voting Rights:

Akinori Saito
Representative Director and President
NEOJAPAN Inc.
10th Floor, Yokohama Landmark Tower
2-2-1 Minatomirai, Nishi-ku
Yokohama City, Kanagawa, Japan

**NOTICE OF
THE 32nd ANNUAL GENERAL MEETING OF SHAREHOLDERS**

Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

We hereby inform you that the 32nd Annual General Meeting of Shareholders of NEOJAPAN Inc. (the “Company”) will be held as described below.

In convening this General Meeting of Shareholders, the Company has taken measures for electronic provision of information. Thus, information subject to the measures for electronic provision is posted in the Notice of the 32nd Annual General Meeting of Shareholders on the Company’s website below.

The Company’s website: <https://www.neo.co.jp/en/ir/library/>

Please select the link titled “Various Reports” on the Company’s website above.

In addition to the above, the information is also posted on the website below.

Tokyo Stock Exchange’s website:

<https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show>

Please access the above website, enter and search for the Issue name (company name) or securities code, select “Basic information” and “Documents for public inspection/PR information,” in that order, and view the information.

In lieu of attending the meeting in person, you may exercise your voting rights in writing or via the internet. Please review the Reference Documents for the General Meeting of Shareholders included in the information subject to the measures for electronic provision, and exercise your voting rights by no later than 6:00 p.m. on Thursday, April 25, 2024, Japan time.

- 1. Date and Time:** Friday, April 26, 2024 at 10:00 a.m. Japan time
(Reception will start at 9:30 a.m.)
- 2. Venue:** Banquet Room B, 25th Floor, Yokohama Landmark Tower
2-2-1 Minatomirai, Nishi-ku, Yokohama City, Kanagawa, Japan
(Please refer to the map at the end of the Japanese version of this Notice.)

3. Meeting Agenda:

- Matters to be reported:**
1. The Business Report and Consolidated Financial Statements for the Company's 32nd Fiscal Year (February 1, 2023 - January 31, 2024) and results of audits by the Accounting Auditor and the Audit & Supervisory Board of the Consolidated Financial Statements
 2. Non-consolidated Financial Statements for the Company's 32nd Fiscal Year (February 1, 2023 - January 31, 2024)

Proposal to be resolved:

Proposal: Appropriation of Surplus

4. Matters Determined for Convocation of General Meeting of Shareholders:

- (1) If there is no indication of a vote for or against each proposal on the Voting Rights Exercise Form, it shall be deemed and treated as an indication of consent.
- (2) When you exercise your voting rights both via the internet and in writing, the voting rights exercised via the internet shall be deemed and treated as a valid vote. Additionally, when exercising your voting rights twice or more via the internet, the voting rights exercised last shall be deemed and treated as a valid vote.



- ⦿ When attending the meeting, please bring the enclosed Voting Rights Exercise Form and submit it at the reception desk. Additionally, please bring this Notice with you in order to conserve resources.
- ⦿ In accordance with laws and regulations and Article 14 of the Company's Articles of Incorporation, the following items are not stated in the document to be sent to shareholders who have requested the provision of physical documents. Therefore, the document is part of documents audited by the Audit & Supervisory Board and the Accounting Auditor in the preparation of the audit report and accounting audit report, respectively.
 - Notes to the Consolidated Financial Statements
 - Notes to the Non-consolidated Financial Statements
- ⦿ Should the information subject to electronic provision require revisions, the revised versions will be posted on the relevant websites.

Reference Documents for the General Meeting of Shareholders

Proposal and References

Proposal: Appropriation of Surplus

The Company's basic policy is to continue to return profits to shareholders in line with business performance while establishing a stable management base over the long term and increasing internal reserves necessary for future business expansion. Specifically, the Company targets a dividend payout ratio of 30% or more, which shall be determined in consideration of the future business environment.

With regard to the year-end dividend for the fiscal year under review, the Company proposes the following in accordance with the above policy.

- (1) Type of dividend property:
Cash
- (2) Matters concerning the allotment of dividend property to shareholders and the total amount:
23.00 yen per share of the common stock of the Company
Total amount: 341,072,405 yen
- (3) Effective date of the dividend of surplus:
April 30, 2024